

SAMPLE Training Outline for Adult BH HCBS Staff

- New Employee Orientation
 - Agency mission, values and principles
 - Corporate Compliance
 - Trauma-Informed, Recovery-Oriented, Person-Centered Care
 - Employee Handbook
 - Electronic Health Record

- Medicaid changes
 - What is HARP? What is HCBS? HCBS eligibility
 - Description of each HCBS service, and how they interrelate
 - How to provide each service, and what is reimbursable

- Workflows
 - Role of the Health Home Care Manager
 - NYS CMHA and Plan of Care workflow
 - ICL (internal) HCBS Workflows

- HCBS Documentation
 - Service specific assessments
 - CPST, PSR, Habilitation – DLA-20
 - Family Support – Multidimensional Scale of Perceived Social Support
 - Vocational Assessment
 - Peer Support - Contentment with Life Assessment Scale
 - Service plan
 - Other ICL forms (Risk Assessment, Healthy Living Questionnaire)
 - EHR Training

- Other Agency Trainings, including:
 - Motivational Interviewing
 - Cultural Competence & Responsiveness
 - Substance Use and Harm Reduction
 - Mental Health 101
 - Field Safety
 - CPI – Non-Violent Crisis Intervention

